

**Guidelines for CBCS Revised Syllabus w.e.f.2019-20
for the Paper titled "Fundamentals of Investment"
of B. Com DSE Paper No. BC 6.2 (b), Semester-VI**

JOINTLY ORGANISED BY

**Department of Commerce, Delhi School of Economics, University of Delhi
And
Lakshmibai College , University of Delhi**

Date: 20th February, 2021

MINUTES

An online meeting was held on Saturday, 20th February, 2021 at 12.15 PM on Google Meet Platform (Meeting ID <https://meet.google.com/vrw-kidy-noo>) to prepare the Guidelines for CBCS Revised Syllabus w.e.f. 2019-20 for the paper titled "Fundamentals of Investment" of B. Com DSE Paper No. BC 6.2(b), Semester-VI, jointly organised by Department of Commerce, Delhi School of Economics, University of Delhi and Lakshmibai College, University of Delhi. Total Twenty Three (23) faculty members of the different colleges of University of Delhi associated with teaching of this paper registered in advance to attend the meeting and finally Eighteen(18) faculty members attended the meeting on the scheduled day, date and on the given link. The meeting was convened by Mrs. Sarika Bhatnagar, Assistant Professor, Commerce, Lakshmibai College and represented by Dr.SunainaKanojia, Associate Professor from the Department of Commerce, Delhi School of Economics, University of Delhi.

The following guidelines were set in the online meeting with the consent of all the Faculty Members and the Representative of Department of Commerce, Delhi School of Economics, University of Delhi.

The following aspects were agreed upon so as to maintain uniformity in the pattern of teaching at various colleges.

1. Allocation of hours of teaching of various sections of the syllabus.
2. Allocation of Weightage of marks of various sections of the syllabus
3. Pattern of expected question paper for the University Examination.
4. Any other matter relating to coverage and depth of teaching, if any.

General Guidelines

- (a).Number of lectures assigned: 75
- (b).Duration 3 Hours
- (c).Total marks: 100 (25 Marks internal Assessment + Question Paper should be of 75 Marks) Question paper should comprise 5 questions of 15 marks each(with internal choice), requiring comprehensive coverage of entire syllabus. The questions may have sub parts.

Teaching and Examination Related General Guidelines

1. **Students are advised to use Financial Calculators for calculations in the classroom as well as in the examination. It should be clearly mentioned in the Question Paper that use of financial calculators is allowed.**
2. Spreadsheet is the recommended software for doing the basic calculations in the classroom.
3. Total Number of Lectures Assigned As per CBCS University of Delhi Revised Syllabus for Fundamentals of Investment are 75 Lectures.
4. Unit Wise Breakup of 75 Lectures are recommended as follows:

Unit	Description	No. of Lectures
Unit I	The Investment Environment	18 Lectures
Unit II	Fixed Income Securities	12 Lectures
Unit III	Approach to Equity Analysis	12 Lectures
Unit IV	Portfolio Analysis and Financial Derivatives	23 Lectures
Unit V	Investor Protection	10 Lectures

5. Unit wise Marks distribution of 75 marks for Semester End Examination was decided as follows:

Unit	Description	Marks
Unit I	The Investment Environment	15
Unit II	Fixed Income Securities	15
Unit III	Approach to Equity Analysis	15
Unit IV	Portfolio Analysis and Financial Derivatives	22.5
Unit V	Investor Protection	7.5

6. While discussing the credit ratings, the teacher should refer to the background or rationale for allocating different ratings by the agency.


The paper setters and examiners are requested to strictly follow these guidelines while setting up the question paper.

The following members were present in the online meeting:

S.No.	Name of the Faculty	College
1.	Dr.Sunaina Kanojia (Representative from Department of Commerce)	Department of Commerce, University of Delhi
2.	Ms. Sarika Bhatnagar(Convenor)	Lakshmibai College
3.	Ms. Amita Malhotra	Lakshmibai College
4.	Dr. Sangeeta Jerath	Gargi College

5.	Dr. Prachi Bagla	Maitreyi College
6.	Dr. Anuradha Gupta	PGDAV College
7.	Ms. Jyoti Rohilla	Motilal Nehru College (Day)
8.	Ramesh Kumar	PGDAV College(Evening)
9.	Dr. Shuchi Pahuja	PGDAV College
10.	Dr. Shruti Mathur	Sri Venkateswara College
11.	Dr. Kavita Arora	Shyam Lal College
12.	Ms. Rashmi Singh	Mata Sundri College for women
13.	Dr. Swati Garg	Shyama Prasad Mukherjee College
14.	Dr. Renu Aggarwal	Shyama Prasad Mukherjee College
15.	Dr. Neha Bothra	Shyam Lal College
16.	Dr. Anupama Rajput	Janki Devi Memorial College
17.	Dr. Bhawna Rajput	Aditi Mahavidyalaya
18.	Krish Raj	

All the faculty members participated actively in the deliberations and appreciated the timely initiative of Prof. R.K Singh, the HOD, Department of Commerce and expressed sincere thanks to Dr. Amit Singh, Coordinator, Associate Professor, Commerce Department, University of Delhi for the interest shown by him in executing this meeting and special thanks to Dr. Sunaina Kanojia, Representative, Associate Professor, Commerce Department, University of Delhi, for her valuable suggestions throughout the deliberations in the meeting.



Ms. Sarika Bhatnagar
(Convenor of the Meeting)
Assistant Professor
Lakshmibai College
University of Delhi



Dr. Sunaina Kanojia
(Representative)
Associate Professor
Department of Commerce
University of Delhi